**W. J. Scott Elementary School**

**Date: January 29, 2025**

**Time: 4:00 pm**

**Location: https://atlantapublicschools-us.zoom.us/j/3801440104?pwd=QWhIQmxJNXltTFRuTVdldkNvK2FJZz09&omn=83562000735**

1. **Call to order**
2. **Roll Call; Establish Quorum**
3. **Action Items:**
	1. **Approval of Agenda:**
	2. **Approval of Previous Minutes:**
4. **Discussion Items**
	1. **Review Budget Development Process**
		1. Review and update meeting calendar (*if necessary*) to meet District’s timeline *(draft budget must be completed prior to Staffing Conference and approval meeting cannot be held until after the Staffing Conference)*
	2. **Budget Allocation Presentation**
5. **Information Items** *(add items as needed)*
	1. **Principal’s Report**
6. **Announcements**
7. **Public Comment** *(if applicable)*
8. **Adjournment**